Dear Sir /Madam,

To follow please find an Application Form for you to complete and return at your earliest convenience. All Sections must be completed and supporting documents attached, if not, then the Application will not be processed.

PLEASE NOTE:
Completing this application is neither an offer nor a guarantee of a place in St. Paul's School. Following receipt of your application we will require that you confirm your interest in the September preceding the proposed enrolment year.

All applications received will be acknowledged.

If you have any queries or questions please do not hesitate to call.

Thanking You,

Yours Sincerely

John Tuohy
Principal

Marion Cahill
Dean of Admissions
ST Paul’s School Admissions Application Form

SECTION 1

Surname of Pupil: ____________________________

First Name of Pupil: ____________________________

Date of Birth: ____________

Gender: Female  Male  

(Please tick as appropriate)

Name of Parent(s) or Adult(s) with parental responsibility:

Title (Mr., Mrs., Ms., Miss)  Initials  Surname  Mobile Number

Current Address at time of Application:

____________________________________________________________________________________

Eircode: ____________________________

See https://finder.eircode.ie for Eircode

Pupil’s PPS Number: ____________________________

Does your child have a statement of Special Needs or Health Issues? If yes, please specify ____________________________

No. of Children in the Family: ____________  Placing of child (1st, 2nd etc.): ____________

Nationality of Pupil: ____________________________  Religion: ____________________________

E-Mail Address of Parent(s): ____________________________

SECTION 2

Year of proposed entry to St. Paul’s: ____________________________

Enrolment in Standard (Juniors, Seniors, 1st etc.): ____________________________

SECTION 3

Details of any brothers or sisters currently attending St. Paul’s:—

Name  Class

____________________________________________________________________________________

____________________________________________________________________________________
SECTION 4

Has your son/daughter attended pre-school, if yes, please state which pre-school? ________________________________

Has your son/daughter attended another school previously? ________________________________

If yes, please state which school ____________________________________________________________

Reason for Transfer: ________________________________________________________________________

SECTION 5

I declare that all the information provided on this form is correct and agree that this Application Form does not guarantee my child enrolment at St. Paul’s National School.

Signature of Parent or legal carer: ___________________________ Date __________________________

NOTE:
Before submitting your application please make sure that you have.....

A. Completed all the relevant sections of the Application Form
B. Signed and dated the Declaration (Section 5)
C. Included an Original Birth Cert and a Current Utility Bill in Parent’s name (Recent ESB/Gas/Telephone) as proof of your address.
D. Included a recent School Report from the school your child is transferring from if applying for a standard OTHER than Junior Infants.

YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT THE ABOVE

PLEASE NOTE:
• This is neither an offer nor a guarantee of a place in St. Paul's School.
• Following receipt of this application we will require that you confirm your interest in the September
• preceding the proposed enrolment year.
• There is no carry over of applications from year to year. A new application is required for each academic year.
• Decisions in relation to applications for enrolment are made by the Board of Management in accordance
with school policy.

All of the information you provide in this Application Form is taken in good faith and will be treated with the strictest of confidence and only used for the benefit of your child. We gather and process your child’s personal data for the purposes of administering the education of your child. To facilitate this, we will input your child’s data into the schools Management Information System, Aladdin. Aladdin is a secure software as a service application which is owned and run by Cloudware Ltd. (T/A Aladdin Schools), from where the data is only processed for the above purpose. If it is found that any of the information is incorrect, misleading or incomplete, the application will be rendered invalid. We reserve the right to use any necessary means to verify proof of primary residence.

Closing date for receipt of Applications for Junior Infants starting September 2019 is October 23rd, 2019

OFFICE USE ONLY

Date Received: ___________________________ Code Assigned: ___________________________